

**CATTARAUGUS-ALLEGANY SCHOOL LIBRARY SYSTEM
COUNCIL MEETING
August 13, 2009**

Members Present:

Colleen Brawdy, Allegany-Limestone MH
Lance Chaffee, Olean Public Library
Nell Fellows, Little Valley Elementary/Whitesville Central-Liaison Committee Chair
Susan Garmon, Friendship/Bolivar-Richburg Elementary
Mary Ann Hebert, Director, CASLS
Sheryl Knab, WNYLRC
Ronda Turner, CASLS Secretary
Pam Wolfram, Community Representative– Council Chair

Members Absent:

Wendy Sprague, Cuba/Rushford MH
Ann Tenglund, St. Bonaventure University
Shannon Whiteside, Hinsdale

The meeting was held at Nell Fellow's home in Great Valley.
The meeting was called to order at 11:25 am.

Minutes for the May 19, 2009 meeting were approved. Colleen moved to approve – Nell 2nd. All agree.

The CASLS ByLaws were revised after the May 19, 2009 meeting. The new revised by laws were approved. Susan moved to approve – Lance 2nd. All agree.

Mary Ann mentioned that Joe Mattie from State Ed wanted us to have a more detailed CCD plan. Mary Ann rewrote the plan and presented it to the council for review along with a copy of what was written by Lynn Pesesky. It was determined that Mary Ann should combine the two plans and send to the council for an e-vote. This brought up other discussions about CCD ie does the collection belong to the school or CASLS? It was decided that the Communication Coordinators group should revisit what the CCD should be.

Some changes for the upcoming year were discussed. The ILL stat reports will once again be submitted twice a year – once in December and again in June. These stats do not include the ones requested through OCLC. The reason behind this decision is the decline in ILL activity reported on the Member Plans.

The CASLS office will be emailing everyone email groups to use for sending out “all call” requests. They will be broken down into elementary and Middle-High groups. K-12 libraries will be listed in both groups. The turn around time for all call requests will

be greatly reduced by using the email groups as opposed to going through the CASLS office.

OCLC requests for titles from public and college libraries will be handled a little differently. In the past Ronda would try resubmitting requests using different libraries up to 5 tries to get the orders filled. She will now be trying only 2 submissions. If the request comes back unfilled 2 times, she will send an email to the requester as to whether they still need the title and if they would like her to keep trying.

Good of the order:

Fall Membership Day will be held on Oct. 30, 2009 at the Olean BOCES center. There are several new librarians that will need to be introduced. ProQuest will be presenting on their product and Tim Clarke will be presenting for the rest of the morning. The afternoon session will be Sue Bartle presenting on Grolier.

Pam moved to adjourn the meeting at 2:10 – Nell 2nd. All agree.

The next meeting is Thursday, Oct. 8, 2009 at 4:00 at the CASLS office.